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**1. Sogang GSIS Application Checklist**

* Name:
* Country:

\* Please check (V) in the appropriate box.

\* **Please put the documents in the envelope in the order shown below**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Application documents** | | **Submission** | |
| **Yes** | **No** |
| 2 | Offline application form |  |  |
| 3 | One sealed recommendation letter |  |  |
| 4 | Essay |  |  |
| 5 | Diploma or  Original Certificate of (expected) graduation |  |  |
| 6 | Original transcripts |  |  |
| 7 | English test score report (TOEFL, IELTS, TOEIC, or NEW TEPS within validity period - April 30, 2024) |  |  |
| 8 | Color copy of passport |  |  |
| 9 | Consent form of information release  for degree verification |  |  |
| 10 | Degree Verification Report from CDGDC or CHSI  (Only for applicants who graduated from universities in China) |  |  |
| 11 | Research Writing Sample (e.g. Master's degree thesis)  (Only for Ph.D. applicants) |  |  |